

## 2022-2023 Budget Development Calendar

Friday, July 1, 2022	Budget Frozen & Commence Budget Considerations with Administrators	
Friday, October 28, 2022	Distribute: Building Level & Dept. Building allocations to commence budget requisition process & Gen School Supplies Request. Administrators review anticipated requests for big-ticket items.	
Wednesday, November 9, 2022	Technology Meeting (R. Wagoner, Li. Gionet, Kirchoff, Morgia, Fountain)	10:00 a.m.
Wednesday, November 9, 2022	Building & Grounds Meeting (Trickey, Kirchoff)	10:30 a.m.
Wednesday, November 9, 2022	Transportation Meeting (D. Lambert, Kirchoff)	11:00 a.m.
Wednesday, November 9, 2022	Special Education Meeting (P. Monica, Morgia, Kirchoff)	11:30 a.m.
Wednesday, November 9, 2022	Principal Meeting (Morgia, Fountain, Kirchoff)	12:00 p.m.
Wednesday, November 9, 2022	Athletic Meeting (Lowe, Bush, Fountain, Kirchoff)	1:30 p.m.
Wednesday, November 9, 2022	Cafeteria Meeting (Diange, Watson, Morgia, Kirchoff)	2:00 p.m.
Thursday, November 10, 2022	Music Meeting (Taylor, Pryor, Morgia, Fountain, Kirchoff)	10:00 a.m.
Thursday, November 10, 2022	Counselor Meeting (K. Durand, Mourino, Durr, Kirchoff, Morgia)	11:00 a.m.
Thursday, November 10, 2022	Library/Makerspace Meeting (Haddock, Morgia, Kirchoff)	1:00 p.m.
Wednesday, November 16, 2022	Art Meeting (Hebert, Donovan, Fountain, Kirchoff)	2:00 p.m.
Wednesday, November 16, 2022	Science Meeting (Hazelton, Hollis, Cullen, Greene, Fountain, Kirchoff)	3:00 p.m.
Monday, December 5, 2022	BOCES Bids due back from Offices & Departments	
Friday, December 16, 2022	Administrators review preliminary requests for & adjustments to: programs, staff, equipment	
Tuesday, December 20, 2022	Preliminary Review Budget with BOE Committee (Before BOE Meeting)	5:00 p.m.
Tuesday, December 20, 2022	Regular Board Meeting	6:00 p.m.
Sunday, January 1, 2023	Ed Data Platform Opens	12:00 a.m.
Tuesday, January 24, 2023	Regular Board Meeting- BOE Review of preliminary Budget parameters	6:00 p.m.
Tuesday, February 28, 2023	Regular Board Meeting- Review 1st Draft Budget	6:00 p.m.
Tuesday, February 28, 2023	Ed Data Platform Closes	12:00 a.m.
Wednesday, March 1, 2023	File Tax Cap calculations, as per SEDS regulations (Due 3/1)	
Tuesday, March 1, 2023	Petitions for Board Seats made available (Min. 45 days prior to annual meeting)	
Tuesday, March 28, 2023	Regular Board Meeting-Line by Line Board Review at 5:00	6:00 p.m.
Thursday, March 30, 2023	First Budget Notice Published (No later than 45 days prior to annual meeting)	
Thursday, April 13, 2023	Second Budget Notice Published	
Monday, April 17, 2023	Board Seat Petitions due back to District Office//Earliest date to accept written Request for absentee ballot.	5:00 p.m.
Tuesday, April 18, 2023	Drawing to determine order of candidates name on ballot	9:00 a.m.

## 2022-2023 Budget Development Calendar

Monday, April 24, 2023	Property Tax Report Card submitted to NYSED (By next day after its approval) Tax report card legal notice sent to papers (min. 24 days prior to annual meeting)	
Tuesday, April 25, 2023	Popular Budget including 3 part budget available to public & Distributed to offices and Library (7 days prior to budget hearing)	
Tuesday, April 25, 2023	Regular Board Meeting / Adopt Budget/ Board appoints election inspector and election workers	6:00 p.m.
Thursday, April 27, 2023	Third Budget Notice Published	
Tuesday, May 2, 2023	Budget Hearing (6-14 days prior to annual meeting)	6:00 p.m.
Wednesday, May 3, 2023	Budget Notice Mailed to all eligible voters- (Day after budget hearing to 5/10-Deadline)	
Friday, May 5, 2023	BOE Candidates to file sworn statement of campaign expenses (at least 10 days prior to annual meeting)	
Tuesday, May 9, 2023	Deadline to receive application if absentee ballot is mailed (7 days prior to annual meeting-Mailed ballot must be received by date of election)	
Thursday, May 11, 2023	Last Budget Notice Published List posted in District Office of residents who requested Absentee Ballots by mail (5 days prior to annual meeting)	
Tuesday, May 16, 2023	Annual Budget Vote & School Board Election 5 p.m. deadline to receive hand delivered absentee ballots	
Tuesday, May 16, 2023	Regular Board Meeting	6:00 p.m.
Monday, June 5, 2023	Final financial expense statement due from BOE Candidates (20 days after election)	